

Products purchased through WestExcel and under warranty may be returned for replacement or credit by completing this form and returning to james@westexcel.ca

Instructions for Returns

1. Email the following completed document to james@westexcel.ca
2. You will receive an email back with the RMA document to authorize your return
3. A printed copy of the RMA document must accompany your shipment
4. To follow up on your RMA, please contact chery@westexcel.ca and reference RMA#

Sample Address Label

Ship To:
WestExcel Automation Ltd
1825 MacRae Drive East
Regina Sask S4N 0S4
RMA#

Return Material Authorization (RMA) Form					
Company: _____		Contact Name: _____			
Address: _____					
City: _____		Province: _____		PC: _____	
Email Address: _____			Phone: _____		
Original PO#	Qty	Part #	Serial #/Date Code	Required (check one)	PO# for Advanced Replacement
				<input type="checkbox"/> Advanced replacement <input type="checkbox"/> Credit <input type="checkbox"/> Warranty replacement	
Description of failure					

If returning more than one, item on the same RMA# please use additional space on Page 2.

- Order of an advanced replacement must be accompanied with a PO# prior to being issued
- Credit will be issued upon OEM authorizing warranty
- Warranty replacement will be shipped upon OEM authorizing warranty
- Freight is the responsibility of the customer

RMA Returns. Use this page if returning more than one item on the same RMA request.

Original PO#	Qty	Part #	Serial #	Action Required (check one)	PO# for Advanced Replacement
				<input type="checkbox"/> Advanced replacement <input type="checkbox"/> Credit <input type="checkbox"/> Warranty replacement	
Description of failure					
Original PO#	Qty	Part #	Serial #	Action Required (check one)	PO# for Advanced Replacement
				<input type="checkbox"/> Advanced replacement <input type="checkbox"/> Credit <input type="checkbox"/> Warranty replacement	
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